

ms Rekhg  
20/10/19



कार्यालय, रक्षा लेखा प्रधान नियंत्रक (नौसेना),

न. 1, कूपरेज रोड, कुलाबा, मुंबई - 400001  
OFFICE OF THE PCDA(NAVY),  
NO.1, COOPERAGE ROAD, COLABA, MUMBAI - 400001

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Circular

No : AN/I/39

Dated : 15/10/2019

To

- (i) The Officer-in-Charge  
All Sub-Offices/Section under jurisdiction of PCDA (N), Mumbai
- (ii) All IFAs under jurisdiction of PCDA (N), Mumbai

**Sub : Transfer DAD Estt.: Sr. Adr/Adr/Clk: Bhutan Pannel -2019-20.**

**Ref : HQrs Office letter No. AN/X/10098/6/2019/BTN dated 10/10/2019(On HQrs Office website).**

With reference above, the HQrs Office has called for the names of volunteers amongst SAs/Adrs/Clks for posting to Bhutan. Therefore, it is requested to sponsor the names of volunteers together with their full service profile, indicating the previous service in sensitive assignment, if any, and APAR grading for last five years on the proforma enclosed.

2. While forwarding the names of volunteers, it may be ensure that the following criteria is strictly kept in view and only those names, who fulfill the criteria, are forwarded to this office.

- (i) The applicants are eligible for only one tenure to Bhutan in the entire service
- (ii) The applicants need to have "very good" or above grading in the APARs for the last five years to be eligible for empanelment.
- (iii) They should not be facing any disciplinary proceedings and should not have earned any penalty including a recorded warning at any time in their career.
- (iv) They should have completed a period of three years after their last sensitive assignment.
- (v) The applicants should be left with minimum three years of service on 31/03/2020 before superannuation.

**Desirable**

- (vi) Experience of working in DAD office attached with the MES or Border Roads Formation.
- (vii) Experience of working on Computers.

3. The report should reach this office positively by 22/10/2019.

4. **It is reiterated that the names of volunteers who fulfill the above criteria and proforma duly complete in all respects, should only be forwarded.**

5. Nil report is also required to be furnished by due date.

Encl.-Proforma.

**Copy to:-**

Officer-in-Charge, : with request to upload on website  
EDP Section.

*Sd/-*  
Sr. Accounts Officer (AN)

*Suku Mathai*  
Sr. Accounts Officer (AN)

**सुकु मथाई**  
**SUKU MATHAI**  
वरिष्ठ लेखा अधिकारी (नौसेना)  
SR. ACCOUNTS OFFICER (NAVY)  
र. ले. प्र. नि. (नौसेना), मुंबई - ०१.  
P.C.D.A. (NAVY), MUMBAI - 01.

